



## **Greetings**

We are very excited to know that you are taking the time to read the Student Manual. The IBC students have the privilege of learning how to better serve God, the community, and to lead others to the feet of Jesus Christ. Every day on campus there are unique challenges that can be changed into unforgettable moments. In order for your experience to be the most enjoyable, we have certain rules and standards to maintain order and prevent chaos. As with any other grouping of rules, those of the ministry have a purpose. Know that we have spent a lot of time thinking and praying about our standards. We believe that rules without principles do not have a purpose and hope that everyone will be able to see principles behind the rules and not the rules themselves. This will help your stay to be as pleasant as possible and will also motivate others to make good decisions. God bless you! The team at VIDA Internacional and IBC.

## **Mission**

IBC exists to train sons and daughters of God in a practical understanding of the Bible, health, leadership and vocational skills.

## **Vision**

Fill the world with permanent centers of health and education with highly trained personnel.

### **I. Primary requirements to be a student of IBC**

- The applicant of IBC needs to be a baptized, active member of the SDA Church in good and regular standing.
- The only academic requirement that IBC requires is that the applicant know how to read and write.
- Every IBC student should be at least 18 years old. Those under 18 can apply to be students only if they have completed high school and if they submit their application with the authorization of their parents or guardians.

### **II. Dorms and responsibilities**

- The dorms have been cleaned before your arrival and you are responsible for maintaining its cleanliness and order.



- The leaders of IBC have the liberty of asking that you pay more attention to the cleanliness of any room.
- Every student will be involved in maintaining the cleanliness of the campus. Cleaning assignments will be assigned.

### **III. Classrooms and public places**

- Classrooms are open to males and females. This area can be used for educational activities and socials.
- The dorms are separated according to gender. Visits by the opposite sex are not permitted.
- It is important to be courteous by knocking on the door and waiting to receive permission before entering any room.

### **IV. The VIDA office**

- The VIDA office is located in one of the Campos Blancos buildings. Only staff members are allowed to be present. IBC students can use the office only to charge their electronic devices, at their own risk, and to iron their clothes on Friday afternoons or Sunday mornings.

### **V. Hours for sleep**

- After 8:30 PM all should maintain a quiet and tranquil environment on campus.
- After 8:30 PM the students should be in their respective dorm rooms and all lights should be turned off.
- The leaders of IBC can visit the dorms during the night to supervise the rooms.

### **VI. Interpersonal relationships**

- The schedule of classes in IBC is intense and to remain focused on the education provided and be able to develop a closer relationship with Christ, romantic relations between students and staff are not permitted. The formation of “special relationships” where the men and women meet together in pairs or that produce a closeness that excludes the rest of the group is not approved.
- Communication with the opposite sex should be maintained in public areas.
- If a student is already involved in a formal relationship before being admitted as an IBC student, the school should be informed beforehand to reach an agreement that will not conflict with the principles of the institution.
- In any relationship, kissing, caressing or holding hands is not permitted.



## VII. Clothing

- Our clothing is a reflection of what is within our hearts, through which we should reflect Christ. For this reason, our clothing should be simple, clean, modest, appropriate, not tight on the body nor transparent, and without jewelry and visible makeup, whether on or off campus.
- The rules regarding what is or is not appropriate in the area of clothing depends on the activities being performed.
  - Men:
    - Clothing for work: Slacks or jeans; button-down shirt, shirt with sleeves, either of which should be loose-fitting. For some types of work shorts below the knee can be worn.
    - Evangelism/Church/Classes: Slacks; short or long-sleeved polo or dress shirt.
    - Clothing for swimming: Shorts to the knees; shirts with sleeves.
  - Women:
    - Clothing for work: Skirts below the knees, loose slacks or jeans; loose shirt or polo with or without buttons. For some types of work shorts below the knee can be worn.
    - Evangelism/Church/Classes: Skirt below the knees, loose dress with sleeves and below the knees; loose shirt or polo with sleeves.
    - Clothing for swimming: Shorts to the knees; shirts with sleeves.
  - Formal shoes should be worn by both genders for church services, classes, and evangelism.

## VIII. Computers, cell phones, and other electronic devices

- The use of laptops should be limited to the hours of class and/or hours of study and can be allowed at the discretion of the teacher. Laptops should be used only for educational, academic, or communication purposes and not for entertainment, unless the principles of that which is viewed is in harmony with those of the school.
- Cell phones and electronic devices should not be used during classes, church, work or any scheduled event.
- During work hours, listening to music or using headphones is not permitted.



- When listening to music the volume should be kept low enough so that it cannot be heard by the general public. Music can be listened to in the dorms with the consent of roommates.
- If electronic devices are used in a form that is contrary to the established rules they can be inspected or confiscated at the discretion of the director with prior notice.

#### **IX. Policy regarding visits**

- A written request should be presented to the director before anyone visits the ministry. The following information should be included: name of visitor, purpose of the visit, date of arrival, and date of departure. Some costs will apply if the request is approved.
- If the visit is approved, the kitchen needs to be notified in order to prepare a sufficient amount of food.

#### **X. Public Transportation**

- Public transportation provides daily service from El Suyatal to Tegucigalpa.
- The form of transportation selected by the student is at their own discretion. Everyone is responsible for covering their own expenses.

#### **XI. Attendance and punctuality**

- All the students should arrive on time to class, work, services in church and any other programmed activity. Attendance and punctuality will be registered.
- Absences and arriving late are considered to be without excuse and the consequences will be determined.

#### **XII. Permission to leave campus**

- If a student needs permission to leave campus for any off-campus activity for part of the day, at night, or to spend the night, they need to speak with the director, informing them of the date of departure and return, as well as the place to which they are going and the purpose for leaving.
- In order to go to town at night, students should be accompanied by another person. If the person accompanying them is a student, they should be of the same sex. Students that are minors should be accompanied by another person who is not a minor, independent of the time at which they leave.

#### **XIII. Security measures**

- It is prohibited to leave candles or oil-lamps unattended.
- Flammable objects should be stored in places where there is no risk of being ignited.



- IBC is not responsible for lost or stolen objects.
- We recommend that no one enter any automobile that is being operated by anyone who is not a staff member. We are not responsible for any damage.

#### **XIV. Preparation Day**

- Every Friday afternoon is the designated time to for cleaning and the preparation of campus of our bodies to enter into the rest of the Sabbath.
- The Sabbath vespers service begins on Friday night at 6 PM and has been designed so that everyone can participate. All students are required to participate.

#### **XV. Church**

- The only SDA church in the town of El Suyatal is located in the middle of town. It is the official church of the ministry.
- Sabbath School begins at 8:45 AM in church and is followed by Divine Service, which begins around 10:45 AM.
- Advent Youth Service (AYS) begins at 4:30 PM on Sabbath afternoon.
- There are also worship services during the week on Sunday and Thursday at 6:45 PM.
- Church responsibilities are assigned to every student.
- It is mandatory to arrive on time to all worship services in the church, except AYS, which is optional.

#### **XVI. Daily devotions**

- Christianity depends on regular communion with Christ. For this reason, we hope that every student will have daily personal devotions. “When the mind of man is brought into communion with the mind of God, the finite with the Infinite, the effect on body and mind and soul is beyond estimate. In such communion is found the highest education. It is God’s own method of development. “Acquaint now thyself with Him” (Job 22:21), is His message to mankind.”” (Acts of the Apostles 126.1}

#### **XVII. Finances**

- Students that are paying their tuition need to pay the first month of classes when they arrive on campus. The rest of the payments should be made on the 15<sup>th</sup> of every month, which would be 10 payments of \$150 (US currency) for those living in Latin America or \$350 (US currency) for those living in the United States or Europe.



- The students for the Spanish course should make 6 payments of \$ 390 (US currency) on the 15th of every month.
- The financial arrangement for every student can be adapted in such a way as to meet their unique needs or circumstances before they are accepted.
- Those students that apply for the work study plan need to make a one-time payment of \$45 (US currency) to cover the cost of registration.
- All students that are not citizens of Honduras need to begin the process of becoming a resident shortly after arriving. The cost of this process is about \$230 for those who will be staying for 1 year and about \$330 for those who will be staying for 2 years.

**XVIII. Curriculum**

- The curriculum is divided in 3 main areas:
  - Theology: The principal focus of this section is how to use the Bible as a tool for evangelism.
  - Health: The principal focus of this section is how to use the health message as a tool for evangelism.
  - Leadership: The aim of this section is equipping the students with needed tools to establish and serve in permanent missionary institutions.
  
- The classes included in the curriculum are listed below and are subject to change

<b>Theology</b>	<b>Health</b>	<b>Leadership</b>
Steps to Christ	God’s Way of Healing	Leadership Principles
Christian Home	Muscular and Skeletal System	Human Resource Management
Justification by Faith	Anatomy and Physiology	Finance Management
Fundamental Beliefs	Disease and Treatment	Self-Support
Spirit of Prophecy	Massage	Total Quality
The Sanctuary	Hydrotherapy	Finishing the Work
Daniel	Health Expo	Christian Psychology
Revelation	Basic Nursing	True Education



History of the Church	Nutrition	Christian Living
Adventist History	Herbs and Natural Remedies	
Evangelism	Health Talks	
Church Leadership		
Hermeneutics		
Homiletics		

**XIX. Medical care**

- IBC provides different services to students when they are sick. Natural remedies will be used in such situations. Each student is responsible for paying for any service outside of those provided by IBC.
- A budget for the medical care of the students is not provided. Medical costs should be paid for by those that need certain services performed.
- In cases of sickness, each student should notify the director of their situation.

**XX. Food**

- The kitchen only provides vegetarian food (without dairy products) to feed the students, staff, and visitors.
- To maintain good hygiene, entering into the kitchen is restricted to those who are designed to work in this area.
- It is not permissible to enter into the kitchen except with the permission of the staff member in charge of this area.

**XXI. Expulsions**

- IBC reserves the right to expel any student. “But when it becomes evident that the student is receiving no benefit himself, while his defiance or disregard of authority tends to overthrow the government of the school, and his influence is contaminating others, then his expulsion becomes a necessity...” (Education, pg. 293.1)